

Forward Plan

June - September 2011

Keith R Mitchell CBE

Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 17 May 2011

Working for you



**OXFORDSHIRE
COUNTY COUNCIL**
www.oxfordshire.gov.uk

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet.

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Further information about the decision making process (including key decisions) can be found in the Council's Constitution. This can be inspected at County Hall or online¹.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Law & Governance, Chief Executive's Office, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance, (contact as above, or telephone Oxford 810806) or online³.

¹ www.oxfordshire.gov.uk/ Council Services > About your council > Local government in Oxfordshire > Your county council > The Council's Constitution

² www.oxfordshire.gov.uk/ Council Services > About your council > Meetings and decision making > Meetings > Agendas, Minutes & Reports

³ www.oxfordshire.gov.uk/ Council Services > About your council > Meetings and decision making > Meetings > Get involved in council meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
<p><i>Leader of the Council</i> Councillor Keith R Mitchell CBE</p>	<p>Corporate and community leadership; corporate strategies; Strategic communications; Oxfordshire Partnership; regional issues; council business management; Oxford City liaison and Oxford City Local Strategic Partnership</p>
<p><i>Deputy Leader of the Council</i> Councillor David Robertson</p>	<p>Economic development and tourism; skills (strategic approach including adult learning); governance; performance including the Public Service Board and Local Area Agreement; Local Enterprise Partnership; Law & Governance; members' services; HR; ICT; policy & partnerships unit; change programme; West Oxfordshire District Council liaison and West Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Adult Services</i> Councillor Arash Fatemian</p>	<p>Adult social services and health issues</p>
<p><i>Cabinet Member for Children, Education & Families</i> Councillor Louise Chapman</p>	<p>Children's Services – lead member for Children, Education & Families including educational policy; services for children, young people and families; preventative services; child protection; family support; youth service; youth justice and breaking the cycle of deprivation</p>
<p><i>Cabinet Member for Finance & Property</i> Councillor Jim Couchman</p>	<p>Finance; property and procurement</p>
<p><i>Cabinet Member for Growth & Infrastructure</i> Councillor Lorraine Lindsay-Gale</p>	<p>Strategic planning within Oxfordshire; minerals strategy; waste management; environmental management; flooding; clean and green; climate change; archaeology; South Oxfordshire District Council liaison and South Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Police & Policy Co-ordination</i> Councillor Kieron Mallon</p>	<p>Police issues; community safety, anti-social behaviour, crime and the fear of crime; and Council policy co-ordination breaking the cycle of deprivation; drugs and alcohol awareness; community cohesion; equalities and social inclusion; voluntary and community sector; Cherwell District Council liaison and Cherwell Local Strategic Partnership</p>
<p><i>Cabinet Member for Safer & Stronger Communities</i> Councillor Mrs J. Heathcoat</p>	<p>Fire and rescue; consumer protection (Trading Standards); emergency planning; coroner's service; gypsies and travellers; adult learning (oversight of the adult learning service); libraries; museums and heritage; the arts; archives; leisure and recreation; registration service, Vale of White Horse District Council liaison and Vale of White Horse Local Strategic Partnership</p>
<p><i>Cabinet Member for Schools Improvement</i> Councillor Melinda Tilley</p>	<p>Primary & secondary schools; special schools; pupil services; school transport; music services</p>
<p><i>Cabinet Member for Transport</i> Councillor Rodney Rose</p>	<p>Strategic transport planning; implementation of schemes for transport; highways; traffic and parking; road safety; public passenger transport and access to the countryside</p>

The Forward Plan

CABINET MEMBER: LEADER OF THE COUNCIL

Appointments 2011/12

To consider member appointments to a variety of bodies which in different ways support the discharge of the Council's executive functions.

Decision Maker and Target Date: Cabinet, 21 June 2011

Consultations: N/A

Report By: Head of Law & Governance

Contact: Geoff Malcolm, Committee Officer Tel: (01865) 815904 Ref: 2011/033

Delegated Powers of the Chief Executive - July 2011

To report on a quarterly basis any executive decision taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution – Paragraph 1(A)(c)(i). Item not for scrutiny call in.

Decision Maker and Target Date: Cabinet, 19 July 2011

Consultations: N/A

Report By: Head of Law & Governance

*Contact: Sue Whitehead, Committee Services Manager Tel: (01865) 810262
Ref: 2011/049*

CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL

Performance Management 4th Quarter Progress Report Against Priorities and Targets

Quarterly Performance Monitoring Report.

Decision Maker and Target Date: Cabinet, 21 June 2011

Consultations: N/A

Report By: County Council Management Team

*Contact: Alexandra Bailey, Corporate Performance and Review Manager Tel: (01865) 816384
Ref: 2011/026*

Independent Admission Appeals - Panel Member Arrangements

To review the arrangements for Panel Members including expenses.

Decision Maker and Target Date: Cabinet, 19 July 2011

Consultations: Panel members

Report By: County Solicitor & Monitoring Officer

*Contact: Sue Whitehead, Committee Services Manager Tel: (01865) 810262
Ref: 2011/086*

Establishment Review - September 2011

Quarterly staffing report, with analysis of main changes since the previous report and including a progress report on the Establishment Review.

Decision Maker and Target Date: Cabinet, 20 September 2011

Consultations: N/A

Report By: Head of Human Resources

Contact: Sue Corrigan, Strategic HR Manager Tel: (01865) 810280

Ref: 2011/094

Performance Management 1st Quarter Progress Report Against Priorities and Targets

Quarterly Performance Monitoring report.

Decision Maker and Target Date: Cabinet, 20 September 2011

Consultations: N/A

Report By: County Council Management Team

Contact: Alexandra Bailey, Corporate Performance and Review Manager Tel: (01865) 816384

Ref: 2011/095

CABINET MEMBER: ADULT SERVICES

Adult Services Case Management IT System

To seek approval to upgrade to the latest offering from the incumbent supplier of the IT system used for Adult Services' service user case management.

Decision Maker and Target Date: Cabinet, 21 June 2011

Consultations: N/A

Report By: Director for Social & Community Services

Contact: Samantha Chapman, Project Manager, Business Systems Team Tel: (01865) 323642

Ref: 2011/105

Learning Disability Independent Living Services

To seek approval to initiate consultation regarding changes to the structure and delivery of services to people with learning disabilities.

Decision Maker and Target Date: Cabinet, 21 June 2011

Consultations: N/A

Report By: Director for Social & Community Services

Contact: John Jackson, Director of Social & Community Services Tel: (01865) 323572

Ref: 2011/106

Townlands Partnership Agreement

To approve the proposal to continue the Partnership and progress it.

Decision Maker and Target Date: Cabinet, 21 June 2011

Consultations: N/A

Report By: Director for Social & Community Services

Contact: Laurence Dowden, Service Manager, Major Projects Tel: (01865) 323685 Ref: 2011/108

Development in the Oxford Care Partnership Agreement

To seek approval to the principles for developing the Partnership Agreement with the Oxfordshire Care Partnership and specific service developments to achieve service and financial objectives of the Council and the Oxfordshire Care Partnership.

Decision Maker and Target Date: Cabinet, 20 September 2011

Consultations: N/A

Report By: Director for Social & Community Services

Contact: Laurence Dowden, Service Manager, Major Projects Tel: (01865) 323685 Ref: 2010/216

CABINET MEMBER: ADULT SERVICES (SUPPORTING PEOPLE COMMISSIONING BODY)

Supporting People Strategy 2011-16

To seek approval of the Supporting People Strategy 2011-16 after redrafting taking into account comments made at the Supporting People Commissioning Body meeting held on 25 March 2011.

Decision Maker and Target Date: Supporting People Commissioning Body, 17 June 2011

Consultations: Service providers and other stakeholders in Oxfordshire held at an earlier stage.

Report By: Supporting People Programme Manager

Contact: Natalia Lachkou, Supporting People Programme Manager Tel: (01865) 894858 Ref: 2011/087

CABINET MEMBER: CHILDREN, EDUCATION & FAMILIES

Chill Out Fund 2011/12 - June 2011

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: Cabinet Member for Children, Education & Families, 7 June 2011

Consultations: N/A

Report By: Area Service Manager - Youth (Central)

Contact: Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649 Ref: 2011/062

Outcome of the Recent Inspection of the Youth Offending Service

To note the outcome and confirm response to the inspection.

Decision Maker and Target Date: Cabinet, 21 June 2011

Consultations: N/A

Report By: Director for Children, Education & Families

Contact: Tan Lea, Strategic Lead: Youth Tel: (01865) 202218

Ref: 2011/096

Chill Out Fund 2011/12 - July 2011

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: Cabinet Member for Children, Education & Families, 5 July 2011

Consultations: N/A

Report By: Area Service Manager - Youth (Central)

Contact: Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649 Ref: 2011/063

Chill Out Fund 2011/12 - September 2011

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: Cabinet Member for Children, Education & Families, 6 September 2011

Consultations: N/A

Report By: Area Service Manager - Youth (Central)

Contact: Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649 Ref: 2011/091

CABINET MEMBER: FINANCE & PROPERTY

Financial Monitoring - June 2011

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: Cabinet, 21 June 2011

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Ref: 2011/025

Provisional 2010/11 Revenue and Capital Outturn

To consider the 2010/11 outturn report and agree carry forwards and virements.

Decision Maker and Target Date: Cabinet, 21 June 2011

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Lorna Baxter, Assistant Head of Finance (Corporate Finance) Tel: (01865) 323971

Ref: 2011/027

Property and Facilities Procurement: Project Review

To seek Cabinet approval and endorsement of the project direction.

Decision Maker and Target Date: Cabinet, 21 June 2011

Consultations: N/A

Report By: Deputy Director of Environment & Economy - Growth & Infrastructure

Contact: Roger Dyson, Project Manager Tel: (01865) 815665

Ref: 2011/088

Financial Monitoring - July 2011

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: Cabinet, 19 July 2011

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Ref: 2011/046

Treasury Management 2010/11 Outturn

To review Treasury Management activity in 2010/11 in accordance with the CIPFA code of practice.

Decision Maker and Target Date: Cabinet, 19 July 2011

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Tim Chapple, Financial Manager - Treasury & Pension Fund Investments Tel: (01865) 323978 Ref: 2011/047

Financial Monitoring - September 2011

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: Cabinet, 20 September 2011

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981 Ref: 2011/092

Service & Resource Planning Report for 2012/13 - 2016/17

To provide background and context to the service and resource planning process for 2012/13 – 2016/17.

Decision Maker and Target Date: Cabinet, 20 September 2011

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Lorna Baxter, Assistant Head of Finance (Corporate Finance) Tel: (01865) 323971 Ref: 2011/093

CABINET MEMBER: GROWTH & INFRASTRUCTURE

Developer Contributions to Service Infrastructure

To consider a summary of developer contributions secured to County service infrastructure through the planning process for 2010/11 and the amounts negotiated, received and spent throughout the year.

Decision Maker and Target Date: Cabinet, 19 July 2011

Consultations: Responding to Government consultation.

Report By: Deputy Director of Environment & Economy - Growth & Infrastructure

Contact: Howard Cox, Team Leader - Developer Funding Tel: (01865) 810436 Ref: 2011/049

Contract for the Disposal of Waste Collected by the District Councils in Southern Oxfordshire

To award a contract to the successful tenderer to provide a waste disposal point for waste collected by South, Vale and Oxford City Councils that OCC has a duty to dispose of.

Decision Maker and Target Date: Cabinet Member for Growth & Infrastructure, 28 July 2011

Consultations: Procurement and legal services. Waste management service delivery team

Report By: Deputy Director of Environment & Economy - Growth & Infrastructure

Contact: Mark Watson, Waste Contracts Officer Tel: (01865) 815747

Ref: 2010/206

Alterations to the Van and Trailer Permit Scheme - 1 Year Review

To seek agreement to implementation of the proposed changes.

Decision Maker and Target Date: Cabinet Member for Growth & Infrastructure, 1 September 2011

Consultations: WMG have got comments/letters/emails etc. about the permit scheme over the past year and will consider these comments as part of the review.

Report By: Deputy Director of Environment & Economy - Growth & Infrastructure

Contact: Amy Howard, Waste Contracts Officer Tel: (01865) 815349

Ref: 2011/104

CABINET MEMBER: POLICE & POLICY CO-ORDINATION

Big Society Fund - July 2011

Cabinet are asked to consider bids to the Big Society Fund from the first wave of applications and agree which bids to award funding. Bids may also include applications for asset transfer.

Joint Responsibility: Cabinet Members for Policy & Policy Co-ordination and Safer & Stronger Communities.

Decision Maker and Target Date: Cabinet, 19 July 2011

Consultations: N/A

Report By: Head of Strategy & Communications

Contact: Alexandra Bailey, Corporate Performance and Review Manager Tel: (01865) 816384, Claire Phillips, Partnership Officer Tel: (01865) 323967

Ref: 2011/065

CABINET MEMBER: SAFER & STRONGER COMMUNITIES

Soldiers of Oxfordshire (SOFO) - Development in the Grounds of The Oxfordshire Museum

To determine the terms of the lease and to consider granting permission to develop the site for the new SOFO building in the grounds of the Oxfordshire Museum, Woodstock.

Decision Maker and Target Date: Cabinet, 21 June 2011

Consultations: West Oxfordshire District Council and Woodstock Town Council – planning permission – granted. Friends of the Oxfordshire Museum/General Public.

Report By: Director for Social & Community Services

Contact: Martyn Brown, Heritage & Arts Officer Tel: (01993) 814114

Ref: 2011/101

Village Hall and Community Centre Grants 2011/12

The County Council's grant scheme for the improvement of village halls and other community buildings is administered by the Oxfordshire Rural Community Council (ORCC). This report summarises the applications received and recommends allocations from the grant fund for 2011/12.

Decision Maker and Target Date: Cabinet Member for Safer & Stronger Communities, 5 September 2011

Consultations: N/A

Report By: Director for Social & Community Services

Contact: Karen Warren, Acting County Librarian Tel: (01865) 323580

Ref: 2011/090

CABINET MEMBER: SCHOOLS IMPROVEMENT

St Christopher Primary School, Cowley

If objections are received, to consider the expansion of St Christopher Primary School, Cowley and approve issue of statutory notice.

Decision Maker and Target Date: Cabinet, 21 June 2011

Consultations: Full statutory and informal consultations

Report By: Director for Children, Education & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459

Ref: 2010/194

New Marston Primary School

If no objections to the statutory proposal are received, to decide whether to expand New Marston Primary School.

Decision Maker and Target Date: Cabinet Member for Schools Improvement, 5 July 2011

Consultations: Full statutory and informal consultations.

Report By: Director for Children, Education & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/075

Charlton Primary School

If no objections to the statutory proposal are received, to decide whether to expand Charlton Primary School.

Decision Maker and Target Date: Cabinet Member for Schools Improvement, 5 July 2011

Consultations: Full statutory and informal consultations.

Report By: Director for Children, Education & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/077

Woodstock Primary School

To consider the expansion of Woodstock Primary School and approve issue of statutory notice if no objections received.

Decision Maker and Target Date: Cabinet Member for Schools Improvement, 5 July 2011

Consultations: Full statutory and informal consultations.

Report By: Director for Children, Education & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/079

Cotteslowe Primary School

To consider the expansion of Cotteslowe Primary School and approve issue of statutory notice if no objections received.

Decision Maker and Target Date: Cabinet Member for Schools Improvement, 5 July 2011

Consultations: Full statutory and informal consultations.

Report By: Director for Children, Education & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/081

Badgemore Primary School, Henley

If no objections to the statutory proposal are received, to decide whether to expand Badgemore Primary School, Henley.

Decision Maker and Target Date: Cabinet Member for Schools Improvement, 5 July 2011

Consultations: Full statutory and informal consultations.

Report By: Director for Children, Education & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/083

New Marston Primary School

If objections to the statutory proposal are received, to consider representations and decide whether to expand New Marston Primary School.

Decision Maker and Target Date: Cabinet, 19 July 2011

Consultations: Full statutory and informal consultations.

Report By: Director for Children, Education & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/074

Charlton Primary School

If objections to the statutory proposal are received, to consider representations and decide whether to expand Charlton Primary School.

Decision Maker and Target Date: Cabinet, 19 July 2011

Consultations: Full statutory and informal consultations.

Report By: Director for Children, Education & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/076

Woodstock Primary School

To consider the expansion of Woodstock Primary School and approve issue of statutory notice if objections received.

Decision Maker and Target Date: Cabinet, 19 July 2011

Consultations: Full statutory and informal consultations.

Report By: Director for Children, Education & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/078

Cotteslowe Primary School

To consider the expansion of Cotteslowe Primary School and approve issue of statutory notice if objections received.

Decision Maker and Target Date: Cabinet, 19 July 2011

Consultations: Full statutory and informal consultations.

Report By: Director for Children, Education & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/080

Badgemore Primary School, Henley

If objections to the statutory proposal are received, to consider representations and decide whether to expand Badgemore Primary School, Henley.

Decision Maker and Target Date: Cabinet, 19 July 2011

Consultations: Full statutory and informal consultations.

Report By: Director for Children, Education & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/082

Autism Educational Residential Provision

To agree the costed proposal for an autism educational residential provision in Oxfordshire for young people aged 14-25.

Decision Maker and Target Date: Cabinet, 20 September 2011

Consultations: Parents/carers, schools, colleges, providers and professionals involved with young people with ASC.

Report By: Director for Children, Education & Families

Contact: Janet Johnson, Strategic Lead for SEN/LDD Tel: (01865) 815129 Ref: 2011/097

CABINET MEMBER: TRANSPORT

Foxcombe Road, Boars Hill - Reduction in Speed Limit

To seek approval for speed reduction depending on decisions of consultation.

Decision Maker and Target Date: Cabinet Member for Transport, 2 June 2011

Consultations: 17/02/11 - 18/03/11 - Emergency services, Councillors and other stakeholders

Report By: Deputy Director of Environment & Economy - Highways & Transport

Contact: Mark Francis, Senior Traffic Technician Tel: (01235) 466118 Ref: 2011/070

A41 Bicester - Various Traffic Regulation Orders

To consider any objections and approve traffic regulation order to:-

- (a) remove motorised vehicles, except for access, from the Chesterton slip roads;
- (b) introduce a new 40mph speed limit;
- (c) introduce U-turn ban at new traffic signalled junction.

Decision Maker and Target Date: Cabinet Member for Transport, 2 June 2011

Consultations: Emergency services, local member, district and parish councils, frontagers, bus companies, public utilities

Report By: Deputy Director of Environment & Economy - Highways & Transport

Contact: Mike Collins, Principal Engineer Tel: (01865) 815877 Ref: 2011/084

A4074, Port Way Crowmarsh Gifford - 40mph Speed Limit and No Right Turn

To seek approval of the order.

Decision Maker and Target Date: Cabinet Member for Transport, 2 June 2011

Consultations: Statutory. Advert 05/01/11. Comments by 04/02/11. Full Consultation.

Report By: Deputy Director of Environment & Economy - Highways & Transport

Contact: Thomas Cockhill, Traffic Technician Tel: (01235) 466143

Ref: 2011/021

Proposed Changes to Parking in Cheney Lane and Warneford Lane, Headington West CPZ, Oxford

To seek approval for amendments to parking restrictions.

Decision Maker and Target Date: Cabinet Member for Transport, 2 June 2011

Consultations: Local community via public notices – directly with emergency services and other stakeholders.

Report By: Deputy Director of Environment & Economy - Highways & Transport

Contact: David Tole, Principal Engineer, Traffic & Safety Improvements Tel: (01865) 815942 Ref: 2011/036

Proposed Reintroduction of Evening and Sunday Pay & Display Charges, Oxford

To seek approval for amendments to parking controls.

Decision Maker and Target Date: Cabinet Member for Transport, 2 June 2011

Consultations: Local community via public notices – directly with emergency services and other stakeholders.

Report By: Deputy Director of Environment & Economy - Highways & Transport

Contact: David Tole, Principal Engineer, Traffic & Safety Improvements Tel: (01865) 815942 Ref: 2011/037

Proposed Exclusion from Eligibility for Residents and Visitors Permits of 45 Hill View Road, West Oxford

To exclude the property to reflect change to multi occupation.

Decision Maker and Target Date: Cabinet Member for Transport, 2 June 2011

Consultations: 18.11.10 – 10.12.10

Report By: Deputy Director of Environment & Economy - Highways & Transport

Contact: Mike Ruse, Traffic Regulation Officer Tel: (01865) 815978

Ref: 2011/060

Concessionary Fares

To consider options for Operating & Managing the scheme from April 2012.

Decision Maker and Target Date: Cabinet, 19 July 2011

Consultations: N/A

Report By: Deputy Director of Environment & Economy - Highways & Transport

Contact: Andrew Fairweather, Project Manager, Customer Services Programme Team Tel: (01865) 323095

Ref: 2011/098

Policy on Residential Parking Provision for New Developments

Adopt policy in light of public consultation.

Decision Maker and Target Date: Cabinet, 19 July 2011

Consultations: Council members, parish councils, practitioners, developers, consultants and members of the public

Report By: Deputy Director of Environment & Economy - Highways & Transport

Contact: David Groves, Transport Development Control Manager Tel: (01865) 816042

Ref: 2011/067

Implementation of Low Emission Zone for Oxford City Centre

To consider whether to ask the Traffic Commissioner to introduce a Traffic Regulation Condition giving effect to the decision on 26 March 2009 to introduce a Low Emission Zone in Oxford City Centre, and if so the precise details – including the treatment of low frequency services – of the Condition to be requested.

Decision Maker and Target Date: Cabinet Member for Transport, 28 July 2011

Consultations: Oxford City Council, by discussion; possibly also bus operator, through a consultation meeting

Report By: Deputy Director of Environment & Economy - Highways & Transport

Contact: Joy White, Senior Transport Planner Tel: (01865) 815882

Ref: 2009/211

A329 Fair Mile, Cholsey - 30/40 mph Speed Limit

To seek approval of the order.

Decision Maker and Target Date: Cabinet Member for Transport, 28 July 2011

Consultations: Statutory. Advert 05/01/11. Comments by 04/02/11. Full consultation.

Report By: Deputy Director of Environment & Economy - Highways & Transport

Contact: Anthony Kirkwood, Assistant Principal Engineer Tel: (01865) 815704

Ref: 2011/022

Proposed Introduction of Disabled Persons Parking Places - Various Locations in South Oxfordshire and Vale of White Horse Districts

To seek approval for amendments to parking restrictions.

Decision Maker and Target Date: Cabinet Member for Transport, 28 July 2011

Consultations: Local community via public notices – directly with emergency services and other stakeholders.

Report By: Deputy Director of Environment & Economy - Highways & Transport

Contact: Mike Ruse, Traffic Regulation Officer Tel: (01865) 815978

Ref: 2011/038

Burford Road Cycleway, Carterton

To seek approval to proceed with implementation of segregated foot and cycleway as determined through consultation.

Decision Maker and Target Date: Cabinet Member for Transport, 28 July 2011

Consultations: Consultation with stakeholders and frontages held July 2010 and detailed in report

Report By: Deputy Director of Environment & Economy - Highways & Transport

Contact: Odele Payne, Transport Planner Tel: (01865) 810443 *Ref:* 2011/099

Proposed Restrictions Relating to the Relocation of HM Forces Repatriations to RAF Brize Norton

To seek approval for amendments to existing parking restrictions, new parking/loading restrictions, and various prohibitions of vehicles/driving

Decision Maker and Target Date: Cabinet Member for Transport, 28 July 2011

Consultations: Local community via public notices - directly with emergency services and other stakeholders

Report By: Deputy Director of Environment & Economy - Highways & Transport

Contact: David Tole, Principal Engineer, Traffic & Safety Improvements Tel: (01865) 815942 *Ref:* 2011/100

Higham Way, Banbury - Road Adoption

To seek approval regarding adoption/land transfer of Higham Way and the traffic management scheme.

Decision Maker and Target Date: Cabinet Member for Transport, 1 September 2011

Consultations: Consultation currently underway. Results to be included in this report.

Report By: Deputy Director of Environment & Economy - Highways & Transport

Contact: Melissa Goodacre, Senior Transport Planner Tel: (01865) 810474

Ref: 2011/004

Bus Subsidies

Award of bus subsidy contracts to commence in December 2011 largely covering the Faringdon and Wantage area, along with commercial withdrawals elsewhere in Oxfordshire.

Decision Maker and Target Date: Cabinet Member for Transport, 1 September 2011

Consultations: Parish councils, parish transport representatives, county councillors, other stakeholders

Report By: Deputy Director of Environment & Economy - Highways & Transport

Contact: Tim Darch, Assistant Public Transport Officer Tel: (01865) 815587

Ref: 2011/068

Review of Funding for Locally Organised Transport Scheme for People with Mobility Impairments

To consider a new funding agreement in support of the volunteer car scheme organised by the Wantage Independent Advice Centre.

Decision Maker and Target Date: Cabinet Member for Transport, 1 September 2011

Consultations: All affected parishes & Parish Transport Representatives, Oxfordshire Unlimited, ORCC, affected county councillors, other selected stakeholders

Report By: Deputy Director of Environment & Economy - Highways & Transport

Contact: Neil Timberlake, Assistant Public Transport Officer Tel: (01865) 815585

Ref: 2011/107

Timetable for Decisions listed in this Plan

For further details of the decisions see the corresponding item and reference number in the main part of the Plan.

Cabinet - 21 June 2011

- **Appointments 2011/12** 2011/033
Geoff Malcolm, Committee Officer Tel: (01865) 815904
- **Performance Management 4th Quarter Progress Report Against Priorities and Targets** 2011/026
Alexandra Bailey, Corporate Performance and Review Manager Tel: (01865) 816384
- **Adult Services Case Management IT System** 2011/105
Samantha Chapman, Project Manager, Business Systems Team Tel: (01865) 323642
- **Learning Disability Independent Living Services** 2011/106
John Jackson, Director of Social & Community Services Tel: (01865) 323572
- **Townlands Partnership Agreement** 2011/108
Laurence Dowden, Service Manager, Major Projects Tel: (01865) 323685
- **Outcome of the Recent Inspection of the Youth Offending Service** 2011/096
Tan Lea, Strategic Lead: Youth Tel: (01865) 202218
- **Financial Monitoring - June 2011** 2011/025
Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981
- **Provisional 2010/11 Revenue and Capital Outturn** 2011/027
Lorna Baxter, Assistant Head of Finance (Corporate Finance) Tel: (01865) 323971
- **Property and Facilities Procurement: Project Review** 2011/088
Roger Dyson, Project Manager Tel: (01865) 815665
- **Soldiers of Oxfordshire (SOFO) - Development in the Grounds of The Oxfordshire Museum** 2011/101
Martyn Brown, Heritage & Arts Officer Tel: (01993) 814114
- **St Christopher Primary School, Cowley** 2010/194
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459

Cabinet - 19 July 2011

- **Delegated Powers of the Chief Executive - July 2011** 2011/049
Sue Whitehead, Committee Services Manager Tel: (01865) 810262

The Forward Plan

- **Independent Admission Appeals - Panel Member Arrangements** 2011/086
Sue Whitehead, Committee Services Manager Tel: (01865) 810262
- **Financial Monitoring - July 2011** 2011/046
Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981
- **Treasury Management 2010/11 Outturn** 2011/047
Tim Chapple, Financial Manager - Treasury & Pension Fund Investments Tel: (01865) 323978
- **Developer Contributions to Service Infrastructure** 2011/049
Howard Cox, Team Leader - Developer Funding Tel: (01865) 810436
- **Big Society Fund - July 2011** 2011/065
Alexandra Bailey, Corporate Performance and Review Manager Tel: (01865) 816384, Claire Phillips, Partnership Officer Tel: (01865) 323967
- **New Marston Primary School** 2011/074
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459
- **Charlton Primary School** 2011/076
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459
- **Woodstock Primary School** 2011/078
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459
- **Cotteslowe Primary School** 2011/080
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459
- **Badgemore Primary School, Henley** 2011/082
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459
- **Concessionary Fares** 2011/098
Andrew Fairweather, Project Manager, Customer Services Programme Team Tel: (01865) 323095
- **Policy on Residential Parking Provision for New Developments** 2011/067
David Groves, Transport Development Control Manager Tel: (01865) 816042

Cabinet - 20 September 2011

- **Establishment Review - September 2011** 2011/094
Sue Corrigan, Strategic HR Manager Tel: (01865) 810280
- **Performance Management 1st Quarter Progress Report Against Priorities and Targets** 2011/095
Alexandra Bailey, Corporate Performance and Review Manager Tel: (01865) 816384

The Forward Plan

- **Development in the Oxford Care Partnership Agreement** 2010/216
Laurence Dowden, Service Manager, Major Projects Tel: (01865) 323685
- **Financial Monitoring - September 2011** 2011/092
Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981
- **Service & Resource Planning Report for 2012/13 - 2016/17** 2011/093
Lorna Baxter, Assistant Head of Finance (Corporate Finance) Tel: (01865) 323971
- **Autism Educational Residential Provision** 2011/097
Janet Johnson, Strategic Lead for SEN/LDD Tel: (01865) 815129

Cabinet Member for Adult Services (Supporting People Commissioning Body) - 17 June 2011

- **Supporting People Strategy 2011-16** 2011/087
Natalia Lachkou, Supporting People Programme Manager Tel: (01865) 894858

Cabinet Member for Children, Education & Families - 7 June 2011

- **Chill Out Fund 2011/12 - June 2011** 2011/062
Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649

Cabinet Member for Children, Education & Families - 5 July 2011

- **Chill Out Fund 2011/12 - July 2011** 2011/063
Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649

Cabinet Member for Children, Education & Families - 6 September 2011

- **Chill Out Fund 2011/12 - September 2011** 2011/091
Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649

Cabinet Member for Growth & Infrastructure - 28 July 2011

- **Contract for the Disposal of Waste Collected by the District Councils in Southern Oxfordshire** 2010/206
Mark Watson, Waste Contracts Officer Tel: (01865) 815747

Cabinet Member for Growth & Infrastructure - 1 September 2011

- **Alterations to the Van and Trailer Permit Scheme - 1 Year Review** 2011/104
Amy Howard, Waste Contracts Officer Tel: (01865) 815349

Cabinet Member for Safer & Stronger Communities - 5 September 2011

- **Village Hall and Community Centre Grants 2011/12** 2011/090
Karen Warren, Acting County Librarian Tel: (01865) 323580

Cabinet Member for Schools Improvement - 5 July 2011

- **New Marston Primary School** 2011/075
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459
- **Charlton Primary School** 2011/077
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459
- **Woodstock Primary School** 2011/079
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459
- **Cotteslowe Primary School** 2011/081
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459
- **Badgemore Primary School, Henley** 2011/083
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459

Cabinet Member for Transport - 2 June 2011

- **Foxcombe Road, Boars Hill - Reduction in Speed Limit** 2011/070
Mark Francis, Senior Traffic Technician Tel: (01235) 466118
- **A41 Bicester - Various Traffic Regulation Orders** 2011/084
Mike Collins, Principal Engineer Tel: (01865) 815877
- **A4074, Port Way Crowmarsh Gifford - 40mph Speed Limit and No Right Turn** 2011/021
Thomas Cockhill, Traffic Technician Tel: (01235) 466143
- **Proposed Changes to Parking in Cheney Lane and Warneford Lane, Headington West CPZ, Oxford** 2011/036
David Tole, Principal Engineer, Traffic & Safety Improvements Tel: (01865) 815942
- **Proposed Reintroduction of Evening and Sunday Pay & Display Charges, Oxford** 2011/037
David Tole, Principal Engineer, Traffic & Safety Improvements Tel: (01865) 815942

The Forward Plan

- **Proposed Exclusion from Eligibility for Residents and Visitors Permits of 45 Hill View Road, West Oxford** 2011/060
Mike Ruse, Traffic Regulation Officer Tel: (01865) 815978

Cabinet Member for Transport - 28 July 2011

- **Implementation of Low Emission Zone for Oxford City Centre** 2009/211
Joy White, Senior Transport Planner Tel: (01865) 815882
- **A329 Fair Mile, Cholsey - 30/40 mph Speed Limit** 2011/022
Anthony Kirkwood, Assistant Principal Engineer Tel: (01865) 815704
- **Proposed Introduction of Disabled Persons Parking Places - Various Locations in South Oxfordshire and Vale of White Horse Districts** 2011/038
Mike Ruse, Traffic Regulation Officer Tel: (01865) 815978
- **Burford Road Cycleway, Carterton** 2011/099
Odele Payne, Transport Planner Tel: (01865) 810443
- **Proposed Restrictions Relating to the Relocation of HM Forces Repatriations to RAF Brize Norton** 2011/100
David Tole, Principal Engineer, Traffic & Safety Improvements Tel: (01865) 815942

Cabinet Member for Transport - 1 September 2011

- **Higham Way, Banbury - Road Adoption** 2011/004
Melissa Goodacre, Senior Transport Planner Tel: (01865) 810474
- **Bus Subsidies** 2011/068
Tim Darch, Assistant Public Transport Officer Tel: (01865) 815587
- **Review of Funding for Locally Organised Transport Scheme for People with Mobility Impairments** 2011/107
Neil Timberlake, Assistant Public Transport Officer Tel: (01865) 815585



Forward Plan June – September 2011

Access to Information Procedure Rules Paragraph 16 Special Urgency

Notice is hereby given that the item set out below for consideration by Cabinet on 21 June 2011 is not in the Forward Plan for June 2011.

The decision on this matter needs to be taken at the full Cabinet meeting on 21 June 2011 as the Policy needs to be considered and agreed in order for Cabinet to be in a position to formally consider the first round of the Big Society Fund proposals in July. In the absence of an agreed policy the Cabinet would not be able to formally consider the Big Society Fund proposals. This would have impacts for the County Council; it would have practical impacts for community groups that have put forward proposals to the Big Society Fund as well as potentially financial impacts for both the County Council and said community groups.

Full Cabinet, 21 June 2011

Asset Transfer Policy

To seek approval of the policy.

Decision Maker and Target Date: Cabinet, 21 June 2011

Consultations: N/A

Reports by: Deputy Director of Environment & Economy – Growth & Infrastructure

Contact: Martin Tugwell, Deputy Director of Environment & Economy – Growth & Infrastructure Tel: (01865) 815113

Ref: 2011/115

Peter Clark
County Solicitor
County Hall, Oxford OX1 1ND

2 June 2011